

User Manual

SAP SRM
Instructions on Self-Registration and
General Qualification of Suppliers in
the System

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1. TERMS AND DEFINITIONS

This Manual applies the following acronyms:

ERP — Enterprise Resource Planning

SLC — Supplier Lifecycle Management

SRM — Supplier Relationship Management

This Manual applies terms with the following definitions:

General Qualification Questionnaire — a questionnaire filled out by potential suppliers when registering in SAP SRM in order to be accredited in the System for participation in the Company's RFXs.

Open RFX — a form of RFX that allows a circle of accredited suppliers, which is not subject to qualifications-based selection, to participate in it.

Supplier Portal — an automated system designed for registration and maintenance of suppliers' own data and their participation in the Company's RFXs.

Supplier — a company recognized as the Winner of the RFX for the purpose of further awarding the Contract.

Potential Supplier — a company that intends to participate in RFXs of PJSC MMC Norilsk Nickel.

Supplier's Response — conditions of contract performance proposed by the participant as part of the RFX.

2. OBJECTIVES AND SCOPE OF APPLICATION OF THE MANUAL

PJSC MMC Norilsk Nickel (hereinafter — the Company) carries out procurement using an information system based on SAP SRM (Supplier Relationship Management) and SAP SLC (Supplier Lifecycle Management) solutions and seeks the cooperation of interested suppliers. System access allows Potential Suppliers to obtain qualification and participate in the Company's RFXs.

System access is granted to Potential Suppliers that have passed self-registration or received registration information by e-mail. The self-registration procedure includes the following steps:

1. Fill in and send a self-registration questionnaire;
2. Receive registration data a URL link to a personal account;
3. Create or make changes to the personal account of a supplier (contact person) in the system.

Tender access is granted to suppliers that have passed general qualification and been admitted to tender procedures. The general qualification procedure includes the following steps:

1. Receive a URL link to access the qualification questionnaire;
2. Fill in and send a qualification questionnaire and required documents;
3. Update, if necessary, the submitted qualification questionnaire.

The system can operate in any supported browser; the tool that displays business content is the NWBC (NetWeaver Business Client) application, which provides a single window to access different business applications. At the top of the application interface there are navigation tabs for accessing various business applications such as SAP SLC and SAP SRM.

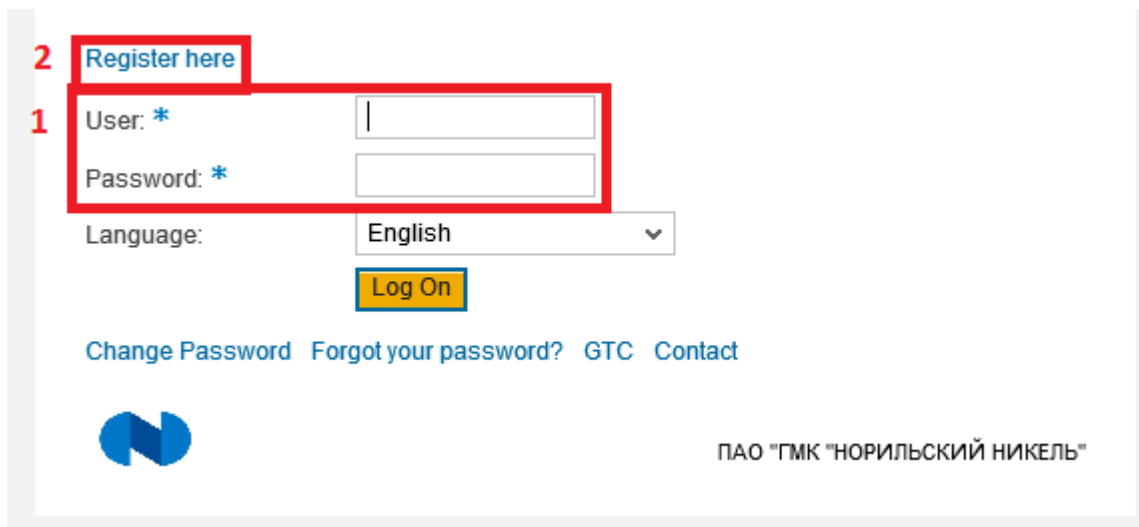


When entering PJSC MMC Norilsk Nickel's procurement management system, the Supplier accepts the [agreement on providing access to PJSC MMC Norilsk Nickel's procurement management system website](#) (Figure 1)

3. SUPPLIER LOGIN

To enter the SAP SRM system follow the URL link on <http://srm.nornik.ru>. It is necessary to provide the contact person's login and password ((1) Figure 1).

If you do not have a login and password, click <Register here...> ((2) Figure 1) to register in the system. A new registration window will open (Figure 2).



2 [Register here](#)

1 User: * Password: *

Language: English

[Log On](#)

[Change Password](#) [Forgot your password?](#) [GTC](#) [Contact](#)


 ПАО "ГМК "НОРИЛЬСКИЙ НИКЕЛЬ"

Figure 1 — Login to the Supplier's external system



Welcome to the Supplier Registration Page

Dear suppliers! Please fill out the registration page to conclude collaboration.
* Fields marked with an asterisk are mandatory

General Company Information

* Full Name of the Company: Corporate Group: * Company Name: * Registration Country: VATIN: Tax Code: Tax Jurisdiction Code: * Registration Number: * Registration Date: * Registration Authority: * Supplier Status: D-U-N-S Number: * Language: Web Address: Currency:

Legal Address
Region: District: * City: / * Postal Code: * House Number: / * Street: Additional Information:

Actual Address
* Country: Region: District: * City: / * Postal Code: * House Number: / * Street: Building: / Floor: / Room:

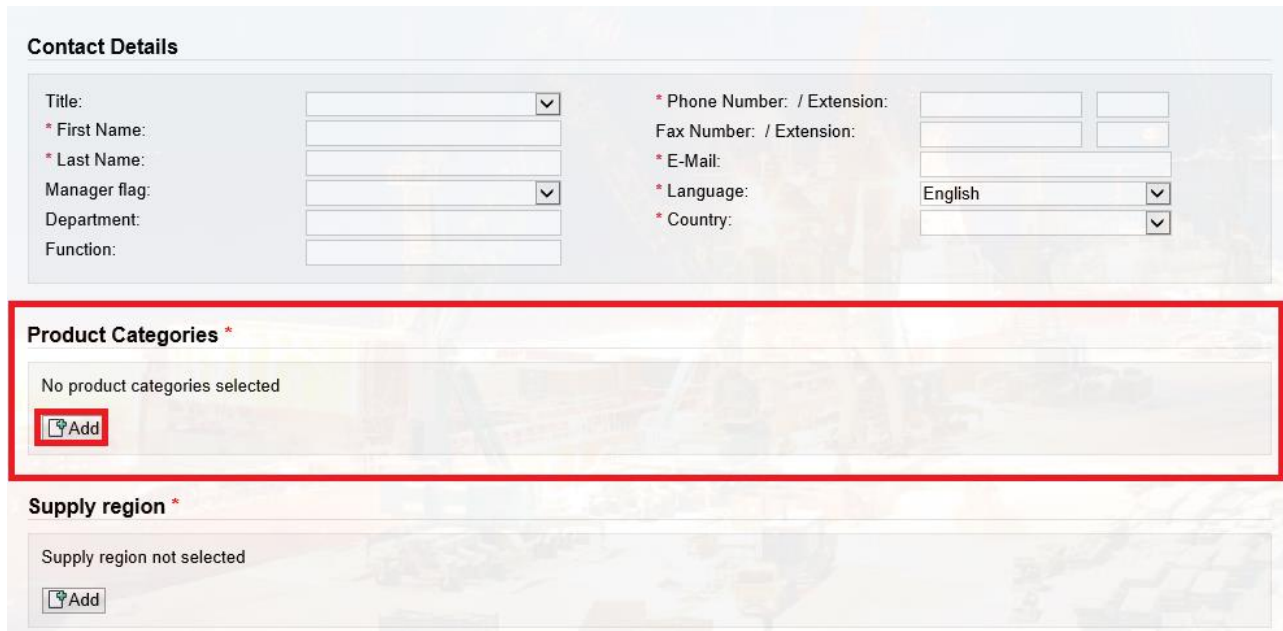
PO Box Address
PO Box: ☐ PO Box Without Number
Other City: / Postal Code: Other Country: * Phone Number: / Extension: Fax Number: / Extension: * E-Mail:

Figure 2 — Window of the Supplier's independent registration

Registration requires filling in the fields in the questionnaire. Fields marked with * are obligatory to fill in. It is impossible to send a questionnaire with empty obligatory fields for registration.

Fields with no * are optional to fill in and provide more detailed information about your company. Fields with a drop-down list are filled in by selecting a relevant option from the directory.


After providing general information about your company and contact person data, it is necessary to specify products supplied by your company within the RFX you are registering for (Figure 3), click <Add>.



The screenshot displays a registration form with three main sections:

- Contact Details:** Contains fields for Title, First Name, Last Name, Manager flag, Department, Function, Phone Number, Extension, Fax Number, E-Mail, Language (set to English), and Country.
- Product Categories *:** A section highlighted with a red border. It shows "No product categories selected" and an "Add" button with a plus icon.
- Supply region *:** Shows "Supply region not selected" and an "Add" button with a plus icon.

Figure 3 — Product category selection

	This is very important as you will receive invitations in accordance with the specified product category.
-------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------

In the Search box of the new window you can type in part of the name ((1) Figure 4) to simplify the search for the right product categories from the list. The system displays and highlights in color the relevant positions ((2) Figure 4). Select the right position from the drop-down list and click <Go> ((3) Figure 4), then you will see all product categories that contain the word you typed in.

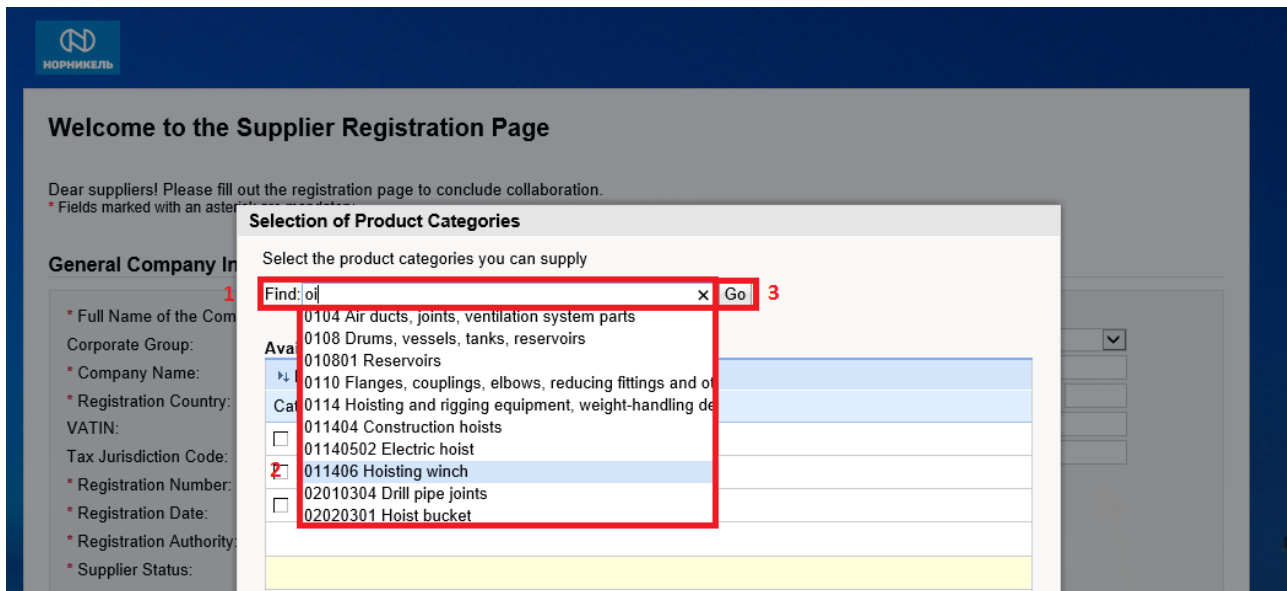


Figure 4 — Product categories

If there are many categories, you can scroll down the list using arrows ((1) Figure 5).

You can also search for the right category using the category hierarchy by adding one category at a time or entire groups from the directory and putting a tick to the right of a product category name ((2) Figure 5).

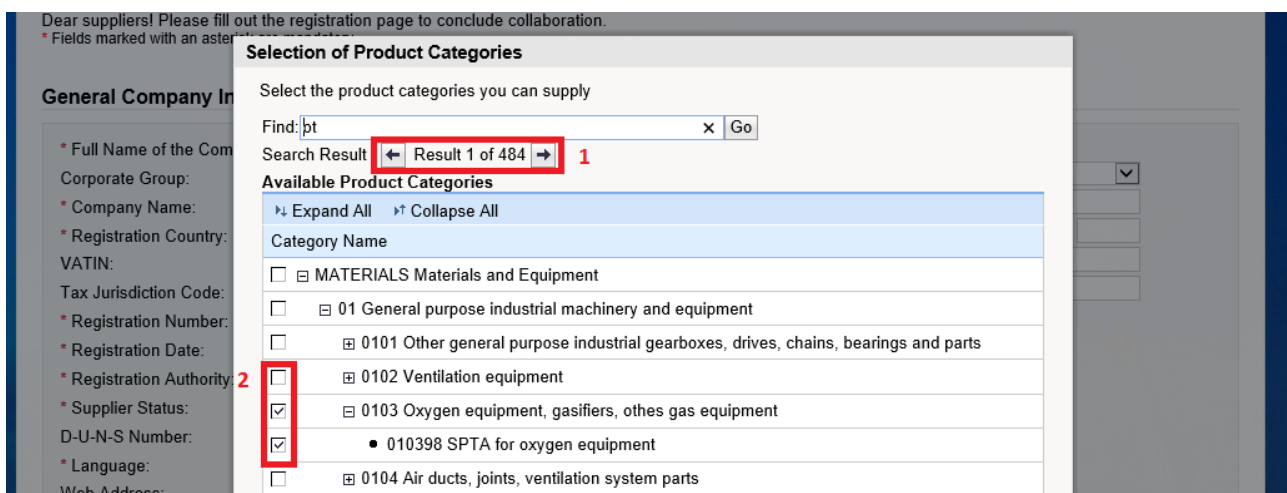
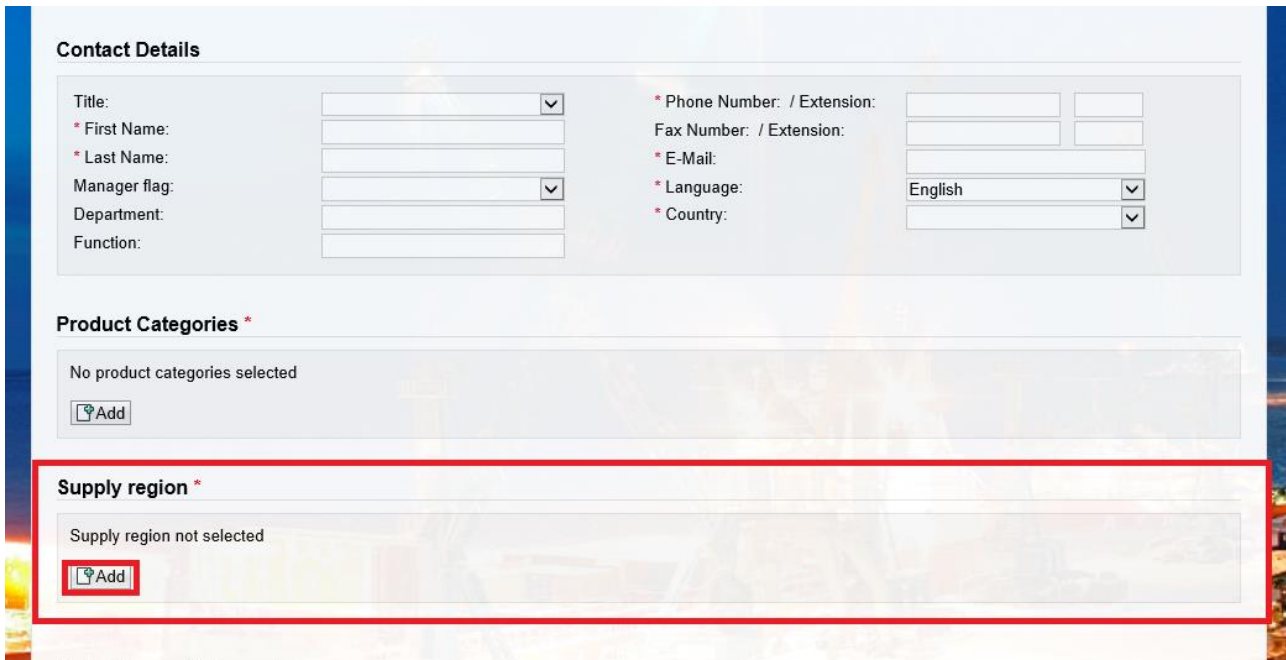


Figure 5 — Product category hierarchy

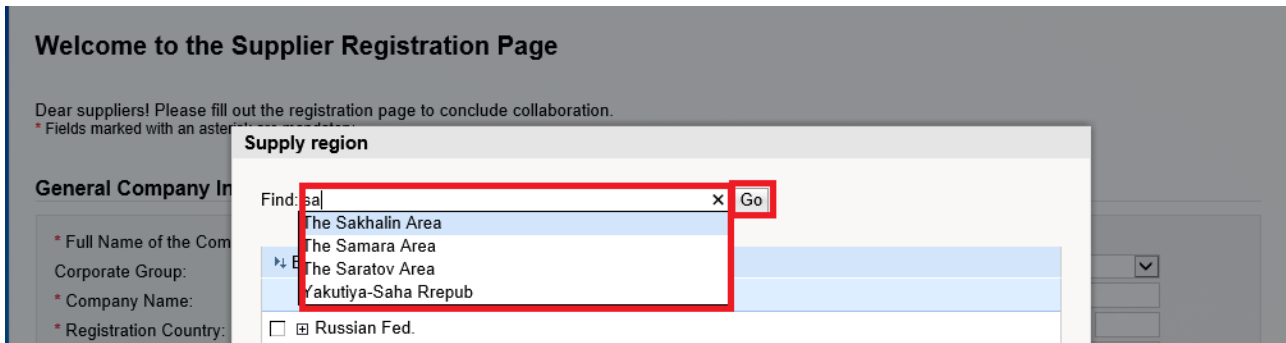
After providing information about supplied products, you should give information about supply regions. Click “Add” (Figure 6).



The screenshot shows a web form for supplier registration. It is divided into three main sections: 'Contact Details', 'Product Categories', and 'Supply region'. The 'Supply region' section is highlighted with a red rectangular border. It contains a text input field with the placeholder 'Supply region not selected' and a button labeled 'Add' with a plus icon. The 'Contact Details' section includes fields for Title, First Name, Last Name, Manager flag, Department, Function, Phone Number, Fax Number, E-Mail, Language (set to English), and Country. The 'Product Categories' section shows 'No product categories selected' and an 'Add' button.

Figure 6 — Supply region selection

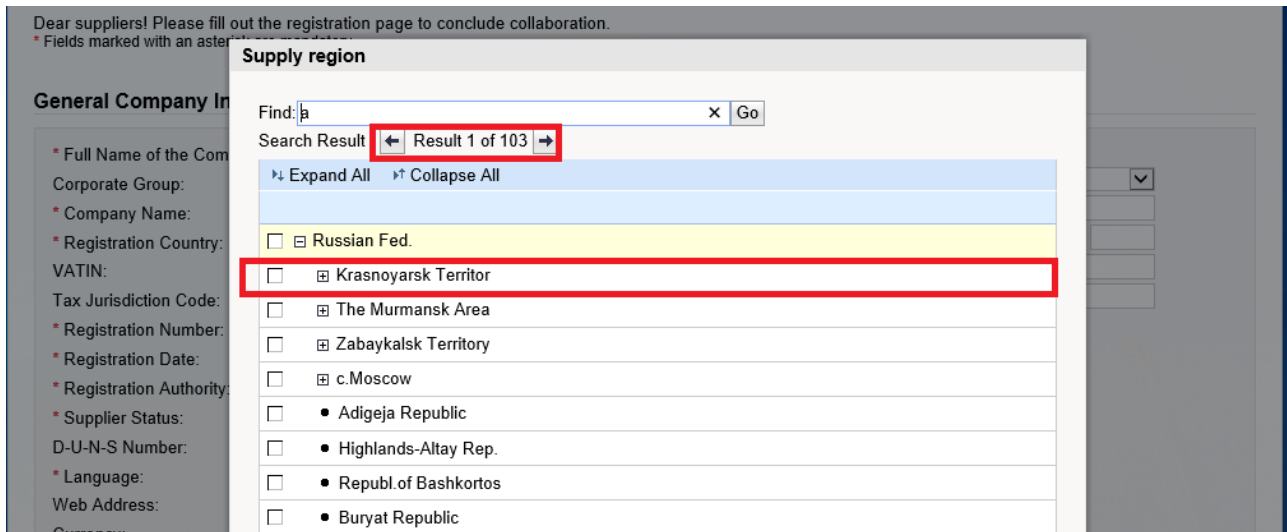
In the Search box of the new window you can type in part of the supply region name to simplify the search for the right regions from the list. To search by the given name, click “Go” (Figure 7).



The screenshot shows a 'Welcome to the Supplier Registration Page' with a 'Supply region' search window open. The search window has a 'Find:' input field containing 'sal', a 'Go' button, and a list of regions: 'The Sakhalin Area', 'The Samara Area', 'The Saratov Area', and 'Yakutiya-Saha Rrepub'. The 'Russian Fed.' option is also visible at the bottom of the list. The background shows the main registration form with fields for 'General Company Information'.

Figure 7 — Supply region search

The system displays and highlights in color the relevant regions. If several regions match the search criteria, the number of results is shown at the top of the screen. You can go to the next result by using arrows (Figure 8).



Dear suppliers! Please fill out the registration page to conclude collaboration.
* Fields marked with an asterisk are mandatory.

General Company Information

* Full Name of the Company:
Corporate Group:
* Company Name:
* Registration Country:
VATIN:
Tax Jurisdiction Code:
* Registration Number:
* Registration Date:
* Registration Authority:
* Supplier Status:
D-U-N-S Number:
* Language:
Web Address:
Currency:

Supply region

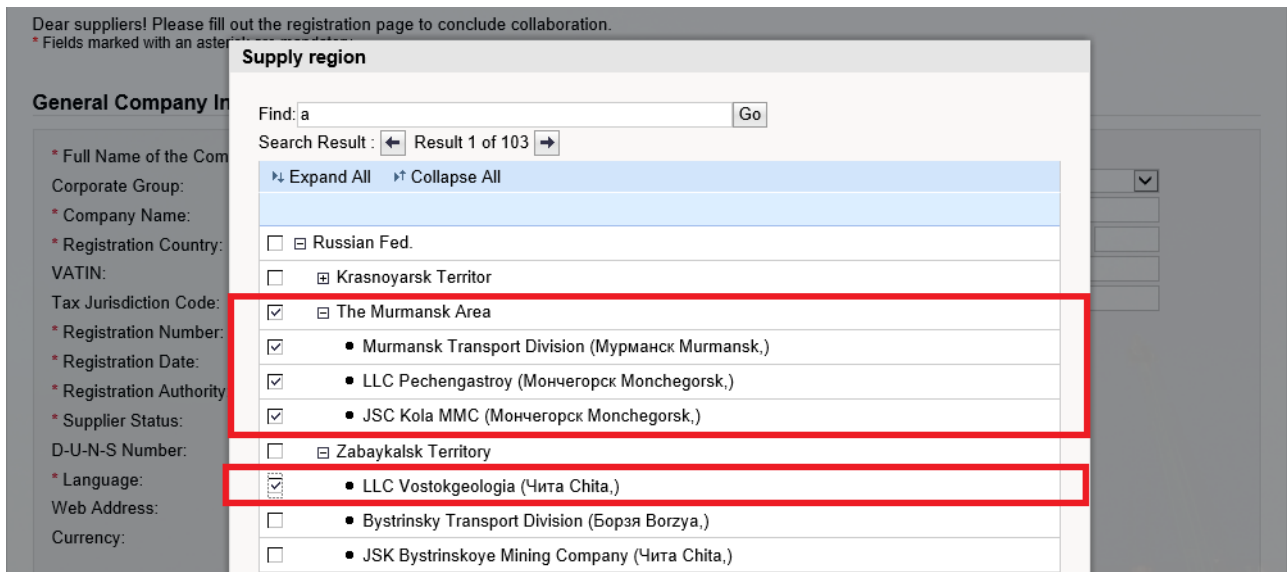
Find: a X Go
Search Result: ◀ Result 1 of 103 ▶

Expand All Collapse All

- ☐ Russian Fed.
- ☐ Krasnoyarsk Territor
- ☐ The Murmansk Area
- ☐ Zabaykalsk Territory
- ☐ c.Moscow
- ☐ Adigeja Republic
- ☐ Highlands-Altay Rep.
- ☐ Republ. of Bashkortos
- ☐ Buryat Republic

Figure 8 — Results of supply region search

You can also search for the right supply region using the region hierarchy by adding one branch at a time or entire groups from the directory and putting a tick to the left of a region name (Figure 9).



Dear suppliers! Please fill out the registration page to conclude collaboration.
* Fields marked with an asterisk are mandatory.

General Company Information

* Full Name of the Company:
Corporate Group:
* Company Name:
* Registration Country:
VATIN:
Tax Jurisdiction Code:
* Registration Number:
* Registration Date:
* Registration Authority:
* Supplier Status:
D-U-N-S Number:
* Language:
Web Address:
Currency:

Supply region

Find: a Go
Search Result: ◀ Result 1 of 103 ▶

Expand All Collapse All

- ☐ Russian Fed.
- ☐ Krasnoyarsk Territor
- ☒ The Murmansk Area
 - ☒ Murmansk Transport Division (Мурманск Murmansk,)
 - ☒ LLC Pechengastroy (Мончегорск Monchegorsk,)
 - ☒ JSC Kola MMC (Мончегорск Monchegorsk,)
- ☐ Zabaykalsk Territory
 - ☒ LLC Vostokgeologia (Чита Chita,)
 - ☐ Bystrinsky Transport Division (Борзя Borzya,)
 - ☐ JSK Bystrinskoye Mining Company (Чита Chita,)

Figure 9 — Supply region selection

You should mark your agreement in the “Data Privacy Statement” section ((1) Figure 10).

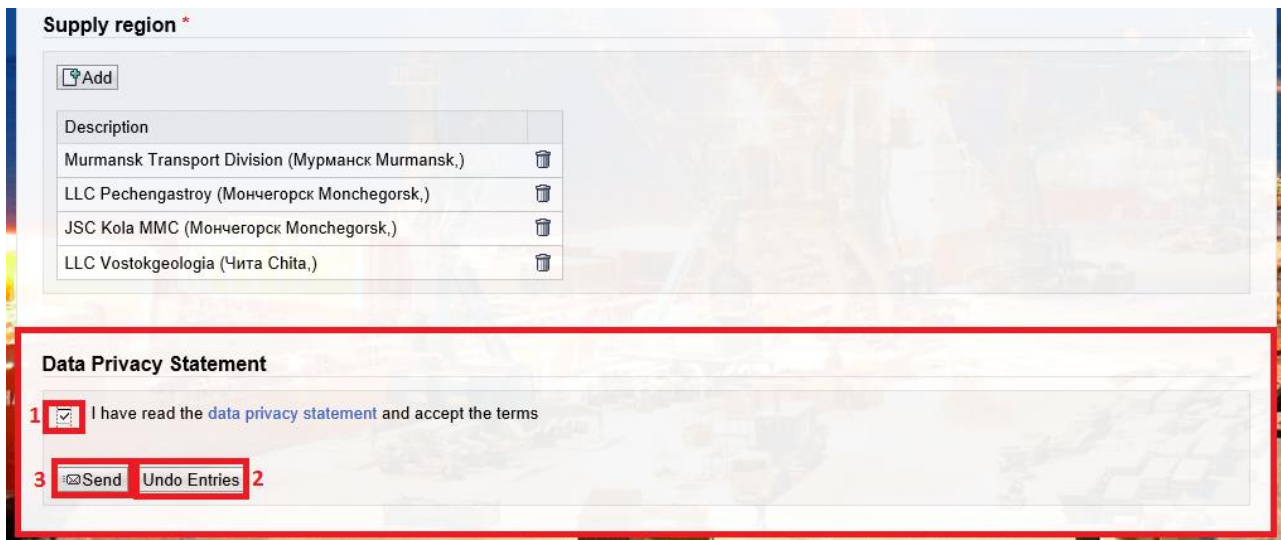


Figure 10 — Confidentiality Agreement

To remove the data provided click <Undo Entries> ((2) Figure 10).

After you have filled in all data, send the questionnaire by clicking <Send> ((3) Figure 10).

When you see a message stating that the data have been sent successfully, close browser page.

If the Supplier’s self-registration is confirmed, 3 letters with registration information will be sent to the e-mail of the contact person given in the questionnaire.

If self-registration is declined, the contact person will receive a Registration Declined letter. It means that your company have been registered on the platform before. Enter the system using the login and password created before.

4. INITIAL USER REGISTRATION IN THE SYSTEM

Open the letter with a URL link to enter the system and enter following the link. A system authorization window will open (Figure 11). The User field will contain the identification number received with the first letter. Enter the password received with a separate letter in the Password field. Then click <Log on>.

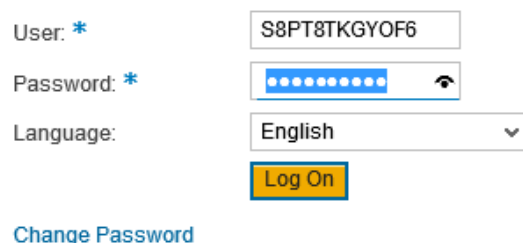
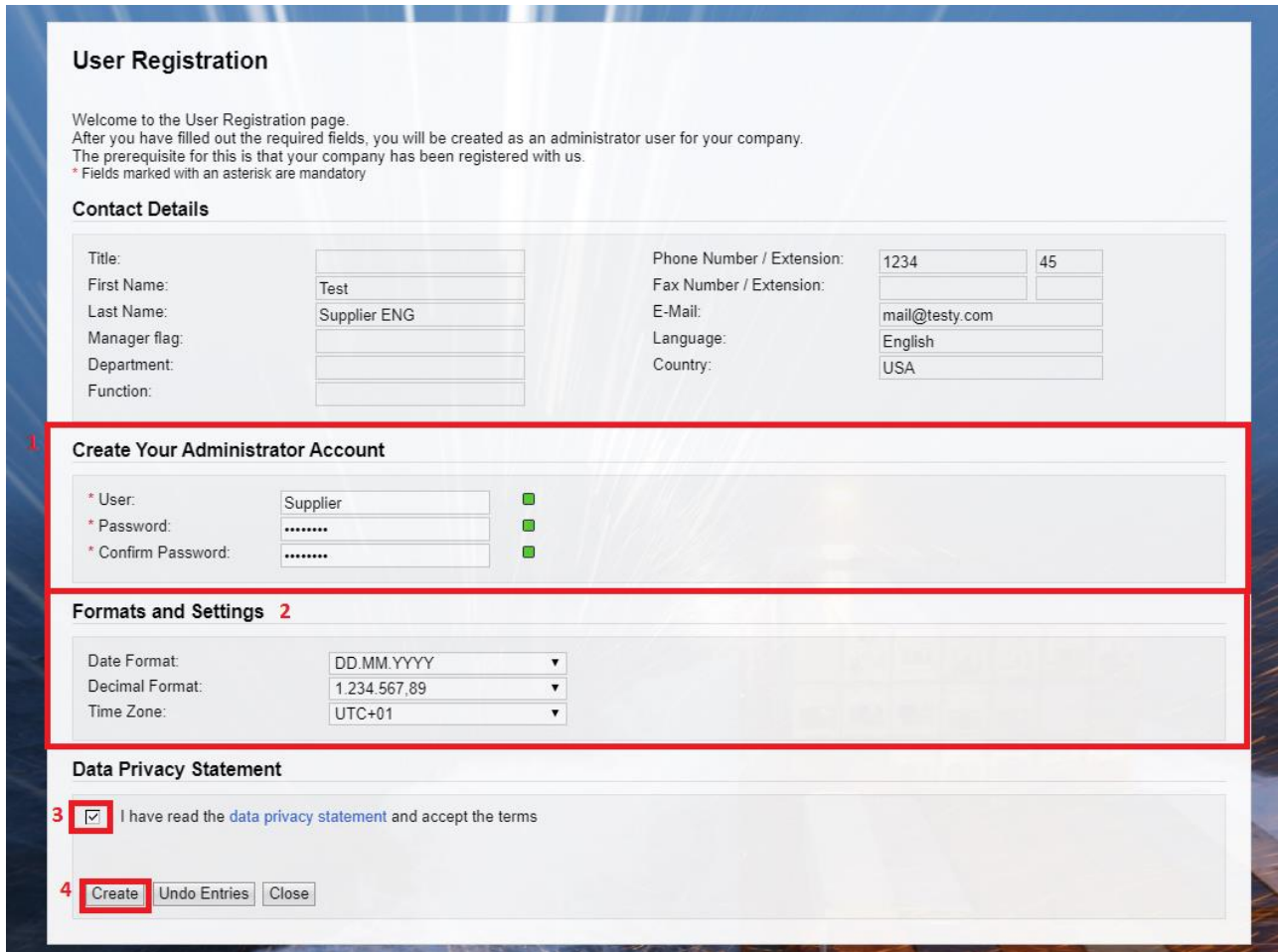


Figure 11 — System access

In the User field of the new window enter the new login, the password for an administrator account ((1) Figure 12) and, if necessary, provide other settings in the “Formats and Settings” section ((2) Figure 12).

In the “Data Privacy Statement” section, you should read through the data confidentiality terms ((3) Figure 12) by following the given link. Then click <Create> ((4) Figure 12).



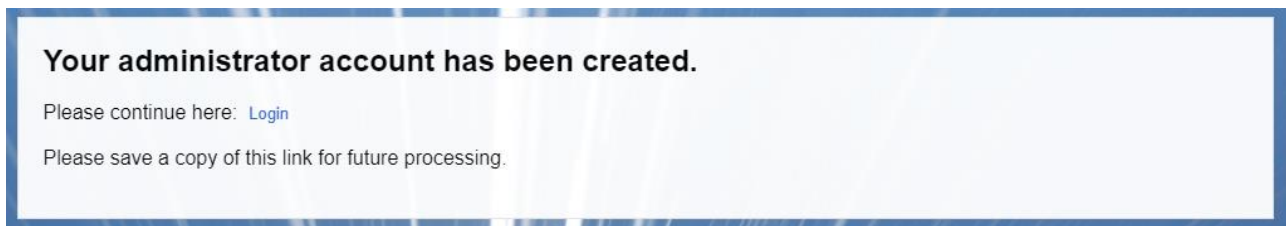
The screenshot displays the 'User Registration' page with the following sections:

- User Registration:** Welcome message and prerequisites.
- Contact Details:** Fields for Title, First Name (Test), Last Name (Supplier ENG), Manager flag, Department, Function, Phone Number / Extension (1234 45), Fax Number / Extension, E-Mail (mail@testy.com), Language (English), and Country (USA).
- Create Your Administrator Account:** Fields for User (Supplier), Password (*****), and Confirm Password (*****), each with a green validation icon.
- Formats and Settings:** Fields for Date Format (DD.MM.YYYY), Decimal Format (1.234.567,89), and Time Zone (UTC+01).
- Data Privacy Statement:** A checkbox (checked) and text: 'I have read the [data privacy statement](#) and accept the terms'.
- Buttons:** 'Create' (highlighted with a red box), 'Undo Entries', and 'Close'.

Red boxes and numbers 1, 2, 3, and 4 highlight the 'Create Your Administrator Account' section, the 'Formats and Settings' section, the 'Data Privacy Statement' checkbox, and the 'Create' button, respectively.

Figure 12 — Administrator account creation

An administrator account will be created (Figure 13) and you will be able to use it to enter the SRM system.



The screenshot shows a confirmation message: 'Your administrator account has been created.' Below it, it says 'Please continue here: [Login](#)' and 'Please save a copy of this link for future processing.'

Figure 13 — Registration completion

5. GENERAL SUPPLIER QUALIFICATION

Invitation for General qualification

Option 1: You can open the general qualification questionnaire in your personal account. Go to the "Qualifications" tab ((1) Figure 14), select "New" in the navigation menu ((2) Figure 14) and open the qualification request from the list ((3) Figure 14).

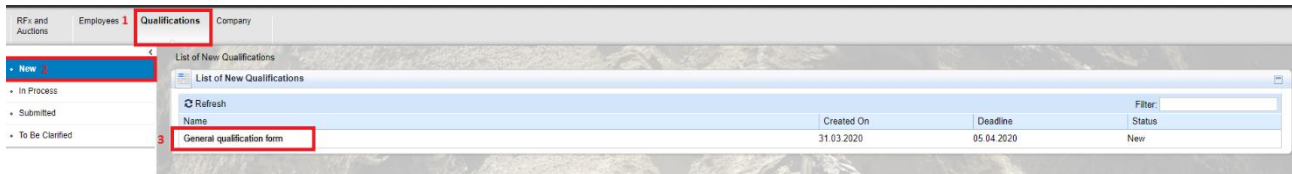
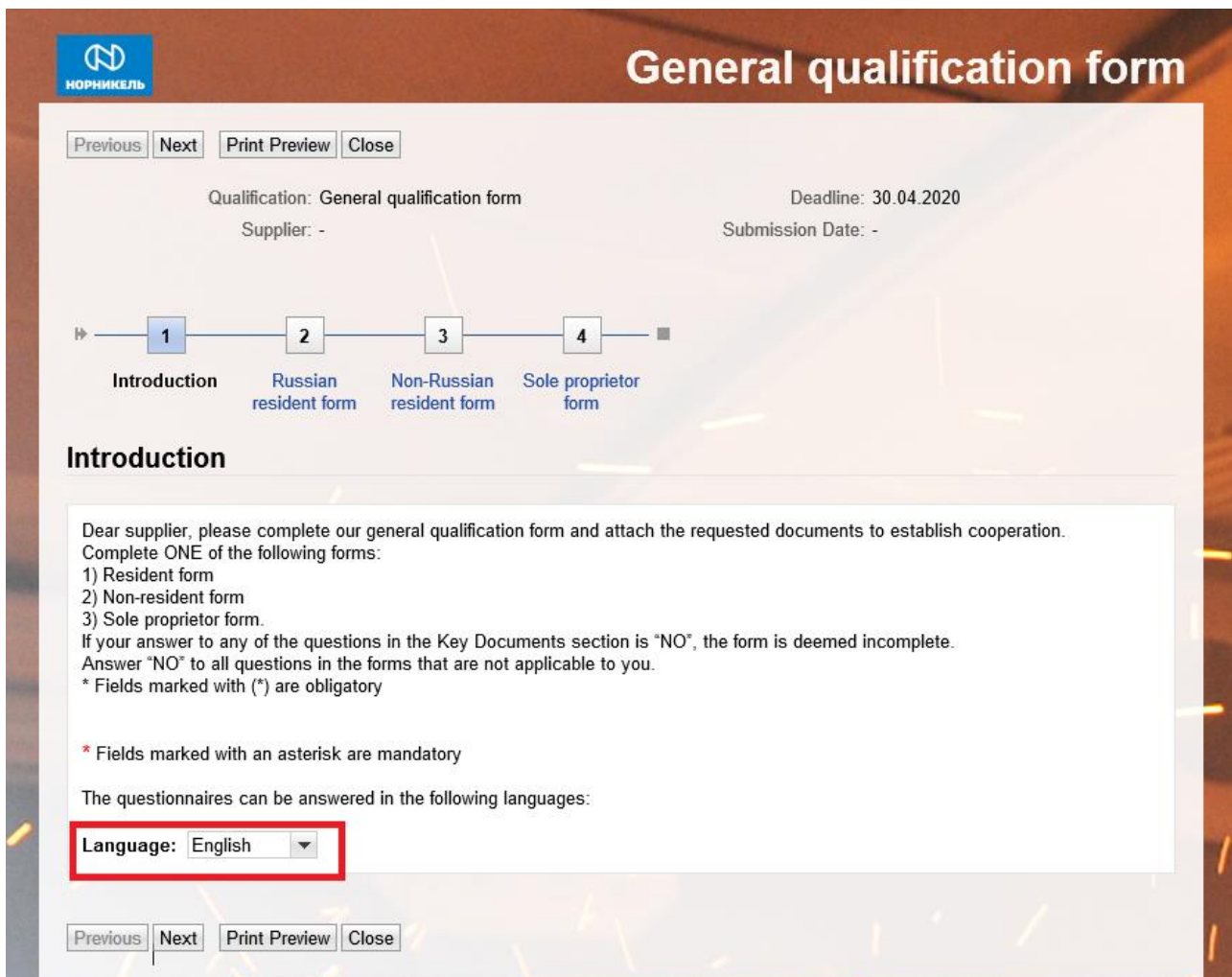


Figure 14 — Supplier qualification

Option 2: You can open the general qualification questionnaire following the link in the letter on participating in the qualification procedure. Follow the link and in the new window enter the login and password created upon self-registration completion. A page with the general qualification questionnaire will open (Figure 15). In "Introduction" you may choose language the questionnaires can be answered.



General qualification form

Qualification: General qualification form
Supplier: -
Deadline: 30.04.2020
Submission Date: -

1 Introduction 2 Russian resident form 3 Non-Russian resident form 4 Sole proprietor form

Introduction


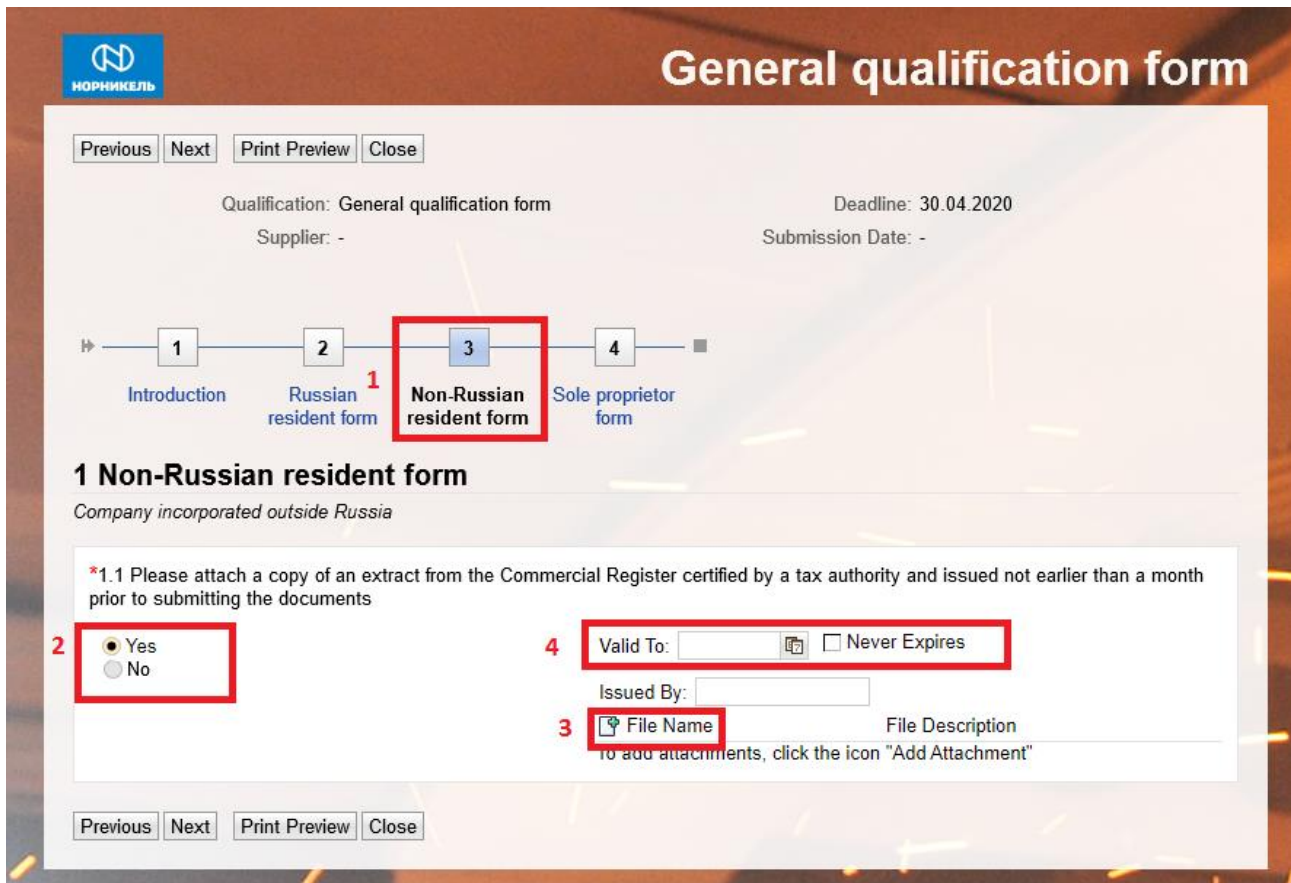
Dear supplier, please complete our general qualification form and attach the requested documents to establish cooperation.
Complete ONE of the following forms:
1) Resident form
2) Non-resident form
3) Sole proprietor form.
If your answer to any of the questions in the Key Documents section is "NO", the form is deemed incomplete.
Answer "NO" to all questions in the forms that are not applicable to you.
* Fields marked with (*) are obligatory

* Fields marked with an asterisk are mandatory

The questionnaires can be answered in the following languages:

Language: English

Figure 15 — General Qualification Questionnaire

Answer “No” to all questions in the sections that are not applicable to you. Go to the section applicable to you ((1) Figure 16). Answer ‘Yes’ to a question in the questionnaire ((2) Figure 16). To add requested attachments, click the icon “


General qualification form

Qualification: General qualification form
Supplier: -
Deadline: 30.04.2020
Submission Date: -

1 Introduction 2 Russian resident form 3 **Non-Russian resident form** 4 Sole proprietor form

1 Non-Russian resident form
Company incorporated outside Russia

*1.1 Please attach a copy of an extract from the Commercial Register certified by a tax authority and issued not earlier than a month prior to submitting the documents

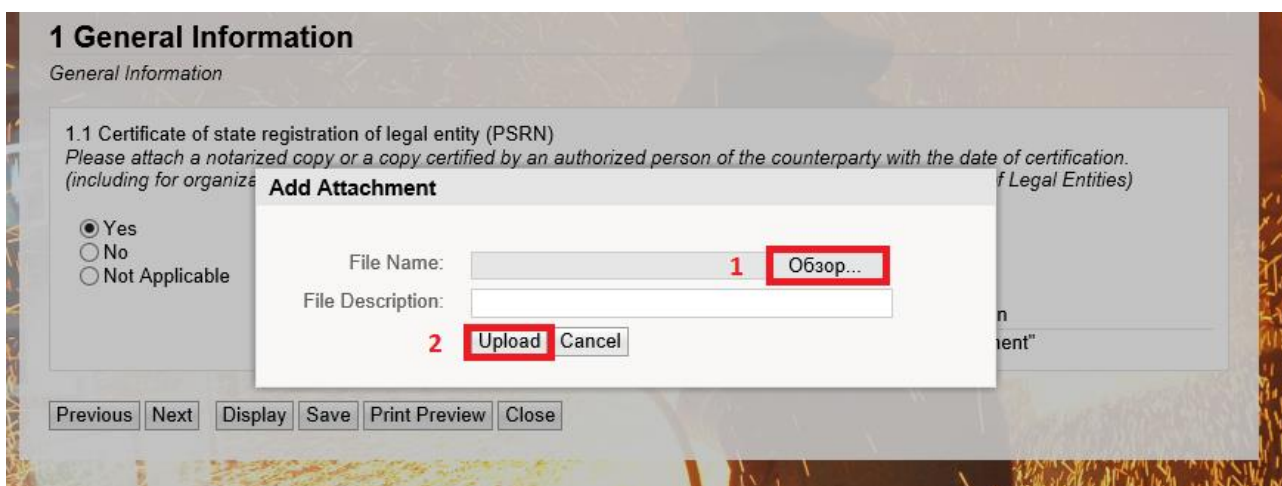
2 ☒ Yes ☐ No

4 Valid To: ☐ Never Expires

3 File Name File Description
to add attachments, click the icon "Add Attachment"

Previous Next Print Preview Close

Figure 16 — Adding attachments



1 General Information
General Information

1.1 Certificate of state registration of legal entity (PSRN)
Please attach a notarized copy or a copy certified by an authorized person of the counterparty with the date of certification.
(including for organizations of Legal Entities)

Add Attachment

1 O63op...

2 Upload Cancel

Previous Next Display Save Print Preview Close

Figure 17 — File upload to the qualification questionnaire

After uploading, the file will show in the questionnaire (Figure 18).



Figure 18 — Successful file upload to the questionnaire

To send the General Qualification Answer tick “Data Privacy Statement” ((1) Figure 19). You can look through your questionnaire before sending it by clicking <Display> ((2) Figure 19). Click <Submit> ((3) Figure 19).

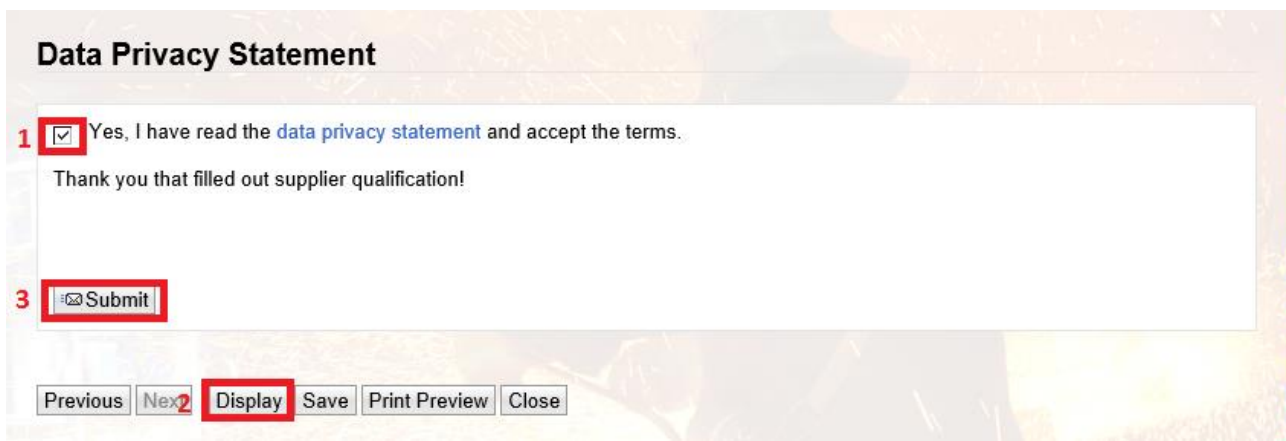


Figure 19 — Data Protection Statement

Confirm sending (Figure 20) by clicking <Yes>.

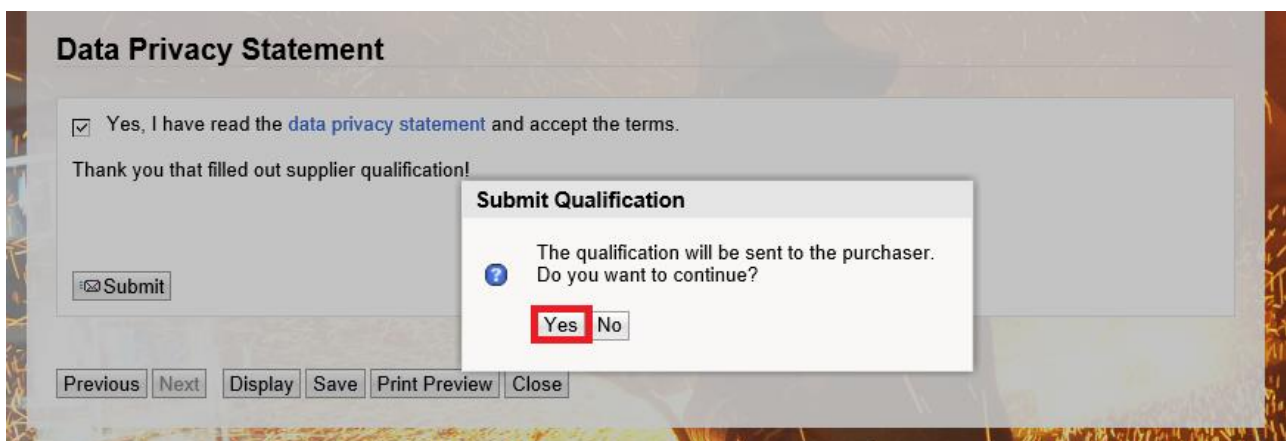
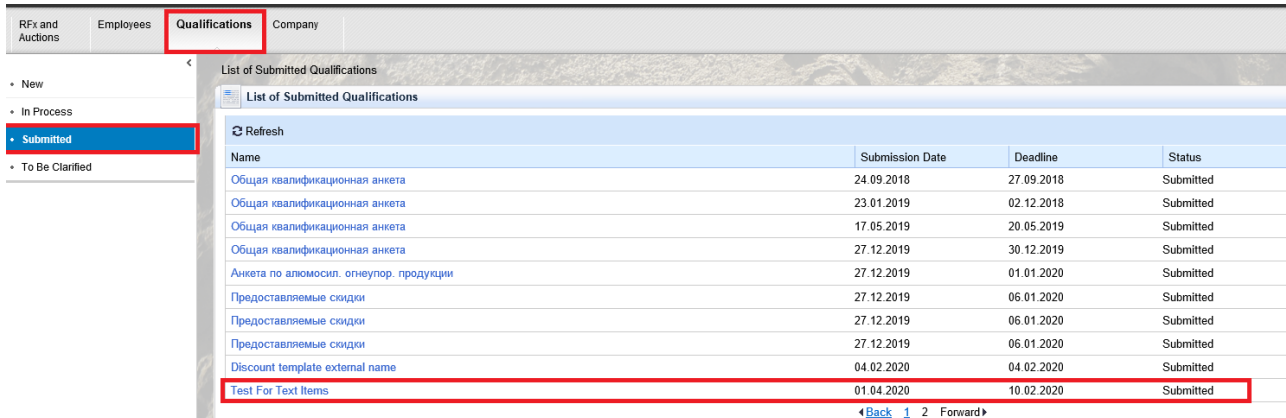


Figure 20 — Sending a qualification questionnaire

You can look through all qualification questionnaires sent successfully by going to the “Qualifications” tab and selecting “Submitted” in the navigation menu (Figure 21).



RFX and Auctions	Employees	Qualifications	Company
------------------	-----------	-----------------------	---------

- New
- In Process
- Submitted**
- To Be Clarified

List of Submitted Qualifications

Refresh

Name	Submission Date	Deadline	Status
Общая квалификационная анкета	24.09.2018	27.09.2018	Submitted
Общая квалификационная анкета	23.01.2019	02.12.2018	Submitted
Общая квалификационная анкета	17.05.2019	20.05.2019	Submitted
Общая квалификационная анкета	27.12.2019	30.12.2019	Submitted
Анкета по алюминию, оплеуор, продукция	27.12.2019	01.01.2020	Submitted
Предоставляемые скидки	27.12.2019	06.01.2020	Submitted
Предоставляемые скидки	27.12.2019	06.01.2020	Submitted
Предоставляемые скидки	27.12.2019	06.01.2020	Submitted
Discount template external name	04.02.2020	04.02.2020	Submitted
Test For Text Items	01.04.2020	10.02.2020	Submitted

Back 1 2 Forward

Figure 21 — Questionnaires submitted

6. UPDATING QUALIFICATION DOCUMENTS IN THE SUPPLIER'S PERSONAL ACCOUNT

To update qualification documents in the Supplier's personal account, go to the "Company" tab and then to the "Certificates" tab (Figure 22).

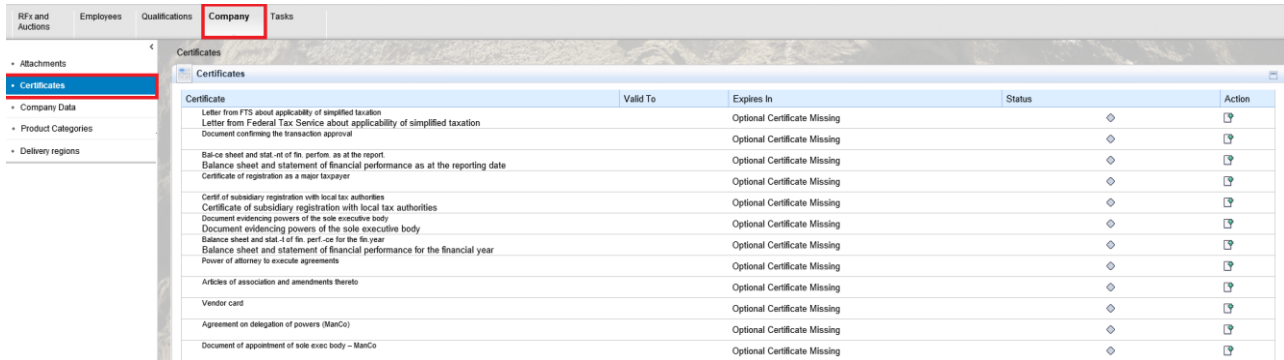


Figure 22 — Going to the "Certificates" tab

In the opened tab you can view certificates uploaded to the system and their validity periods (Figure 23).


























Certificates				
Certificate	Valid To	Expires In	Status	Action
Letter from FTS about applicability of simplified taxation		Optional Certificate Missing	◇	
Letter from Federal Tax Service about applicability of simplified taxation		Optional Certificate Missing	◇	
Document confirming the transaction approval		Optional Certificate Missing	◇	
Balance sheet and stat.-nt of fin. perform. as at the report.		Optional Certificate Missing	◇	
Balance sheet and statement of financial performance as at the reporting date		Optional Certificate Missing	◇	
Certificate of registration as a major taxpayer		Optional Certificate Missing	◇	
Certif. of subsidiary registration with local tax authorities		Optional Certificate Missing	◇	
Certificate of subsidiary registration with local tax authorities		Optional Certificate Missing	◇	
Document evidencing powers of the sole executive body		Optional Certificate Missing	◇	
Document evidencing powers of the sole executive body		Optional Certificate Missing	◇	
Balance sheet and stat.-t of fin. perf.-ce for the fin. year		Optional Certificate Missing	◇	
Balance sheet and statement of financial performance for the financial year		Optional Certificate Missing	◇	
Power of attorney to execute agreements		Optional Certificate Missing	◇	
Articles of association and amendments thereto		Optional Certificate Missing	◇	
Vendor card		Optional Certificate Missing	◇	
Agreement on delegation of powers (ManCo)		Optional Certificate Missing	◇	
Document of appointment of sole exec body – ManCo		Optional Certificate Missing	◇	
Principal State Registration Number (OGRN) certificate	31.12.9999	Permanently Valid	Pending Approval	
Tax clearance certificate	31.12.9999	Permanently Valid	Pending Approval	
Extract from the Unified State Register of Legal Entities		Optional Certificate Missing	◇	
Extract from the Unified State Register of Legal Entities / Unified State Register of Sole Proprietors		Optional Certificate Missing	◇	
Extract from Commercial Register		Optional Certificate Missing	◇	
Copy of extract from the commercial register, dated no later than 1 month before the date of submission of documents, certified by the tax authority	31.12.9999	Permanently Valid	Pending Approval	
Power of attorney for the person certifying copies of doc.		Optional Certificate Missing	◇	
Power of attorney for the person certifying copies of documents		Optional Certificate Missing	◇	

Figure 23 — Certificates and their validity periods

To view a certificate, open the tab of the relevant certificate category and click the certificate link (name) (Figure 24).



















Certificates					
Certificates					
Certificate	Valid To	Expires In	Status	Action	
Letter from FTS about applicability of simplified taxation		Optional Certificate Missing	◆		
Letter from Federal Tax Service about applicability of simplified taxation		Optional Certificate Missing	◆		
Document confirming the transaction approval		Optional Certificate Missing	◆		
Balance sheet and statement of financial performance as at the reporting date		Optional Certificate Missing	◆		
Certificate of registration as a major taxpayer		Optional Certificate Missing	◆		
Certificate of subsidiary registration with local tax authorities		Optional Certificate Missing	◆		
Certificate of subsidiary registration with local tax authorities		Optional Certificate Missing	◆		
Document evidencing powers of the sole executive body		Optional Certificate Missing	◆		
Document evidencing powers of the sole executive body		Optional Certificate Missing	◆		
Balance sheet and statement of financial performance for the financial year		Optional Certificate Missing	◆		
Power of attorney to execute agreements		Optional Certificate Missing	◆		
Articles of association and amendments thereto		Optional Certificate Missing	◆		
Vendor card		Optional Certificate Missing	◆		
Agreement on delegation of powers (ManCo)		Optional Certificate Missing	◆		
Document of appointment of sole executive body – ManCo		Optional Certificate Missing	◆		
Principal State Registration Number (OGRN) certificate	31.12.9999	Permanently Valid	Pending Approval		
1 Tax clearance certificate	31.12.9999	Permanently Valid	Pending Approval		
2 Общия квалификация	31.12.9999	Permanently Valid	Pending Approval		
Extract from the Unified State Register of Legal Entities / Unified State Register of Sole Proprietors		Optional Certificate Missing	◆		

Figure 24 — Certificate view

To upload a certificate, click <Upload certificate> (Figure 25).

















Certificates					
Certificate	Valid To	Expires In	Status	Action	
Letter from FTS about applicability of simplified taxation		Optional Certificate Missing	◆		
Letter from Federal Tax Service about applicability of simplified taxation		Optional Certificate Missing	◆		
Document confirming the transaction approval		Optional Certificate Missing	◆		
Balance sheet and stat.-nt of fin. perform. as at the report.		Optional Certificate Missing	◆		
Balance sheet and statement of financial performance as at the reporting date		Optional Certificate Missing	◆		
Certificate of registration as a major taxpayer		Optional Certificate Missing	◆		
Certif. of subsidiary registration with local tax authorities		Optional Certificate Missing	◆		
Certificate of subsidiary registration with local tax authorities		Optional Certificate Missing	◆		
Document evidencing powers of the sole executive body		Optional Certificate Missing	◆		
Document evidencing powers of the sole executive body		Optional Certificate Missing	◆		
Balance sheet and stat.-t of fin. perf.-ce for the fin. year		Optional Certificate Missing	◆		
Balance sheet and statement of financial performance for the financial year		Optional Certificate Missing	◆		
Power of attorney to execute agreements		Optional Certificate Missing	◆		
Articles of association and amendments thereto		Optional Certificate Missing	◆		
Vendor card		Optional Certificate Missing	◆		
Agreement on delegation of powers (ManCo)		Optional Certificate Missing	◆		

Figure 25 — Certificate upload

Fill in the fields in the new window. Fields marked with an asterisk are obligatory to fill in.

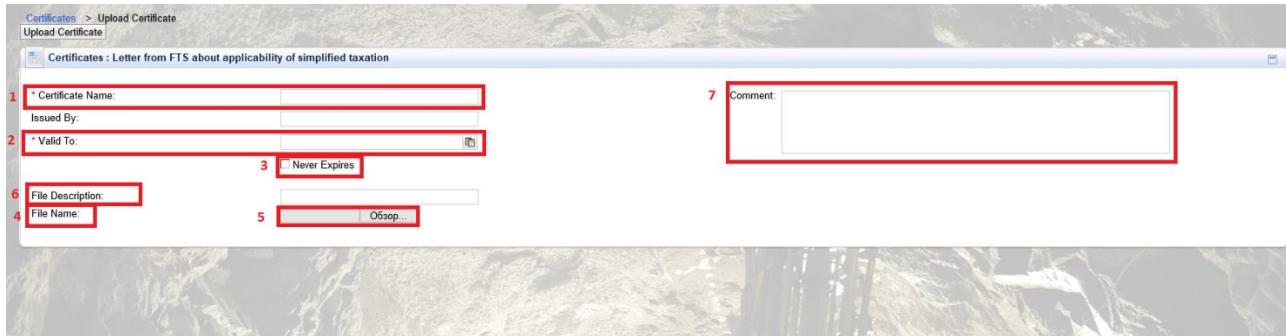
“Certificate name” — the name of a certificate ((1) Figure 26).

“Valid to” — indicate the expiry date of a certificate ((2) Figure 26) or select “Never Expires” ((3) Figure 26).

“File name” — the name of the certificate file being uploaded ((4) Figure 26).

To upload the file click <Browse> ((5) Figure 26).

Then fill in the Comments ((7) Figure 26) and File description fields, if necessary ((6) Figure 26).

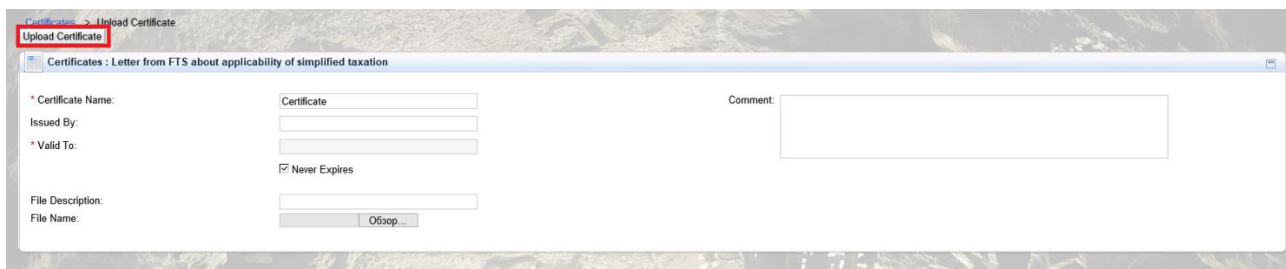


The screenshot shows the 'Upload Certificate' form with the following fields and annotations:

- 1** * Certificate Name: [text input]
- 2** * Valid To: [text input]
- 3** ☒ Never Expires
- 4** File Name: [text input]
- 5** [button: Obso...]
- 6** File Description: [text input]
- 7** Comment: [text area]

Figure 26 — Certificate upload

After you have filled in all data, click <Upload certificate> (Figure 27).



The screenshot shows the 'Upload Certificate' form with the following fields and annotations:

- Upload Certificate** [button]
- * Certificate Name: [text input: Certificate]
- Issued By: [text input]
- * Valid To: [text input]
- ☒ Never Expires
- File Description: [text input]
- File Name: [text input]
- [button: Obso...]
- Comment: [text area]

Figure 27 — <Upload certificate> button

The uploaded document will be displayed in the “Certificates” tab.

7. CHANGING THE SUPPLY ADDRESS IN THE SUPPLIER'S PERSONAL ACCOUNT

To change a supply region in the Supplier's personal account, open "Delivery Regions" on the "Company" tab (Figure 28).

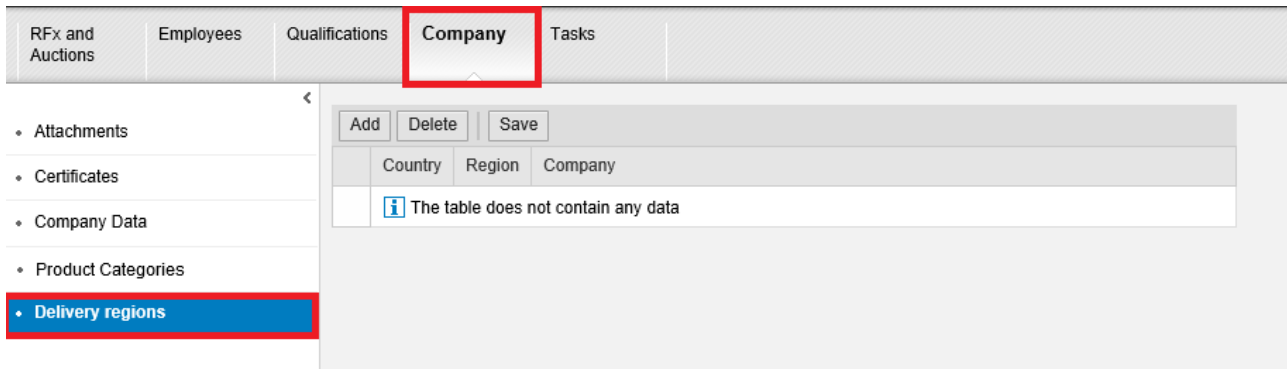


Figure 28 — "Delivery regions" section in the personal account

Click "Add" in the new window. An additional line appears, where you can select the necessary "Delivery Region" or "Delivery Branch" (Figure 29).

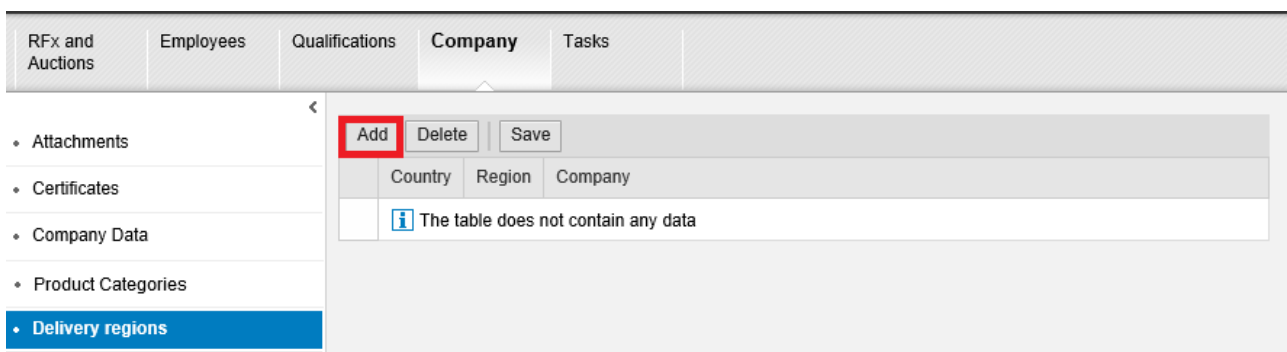
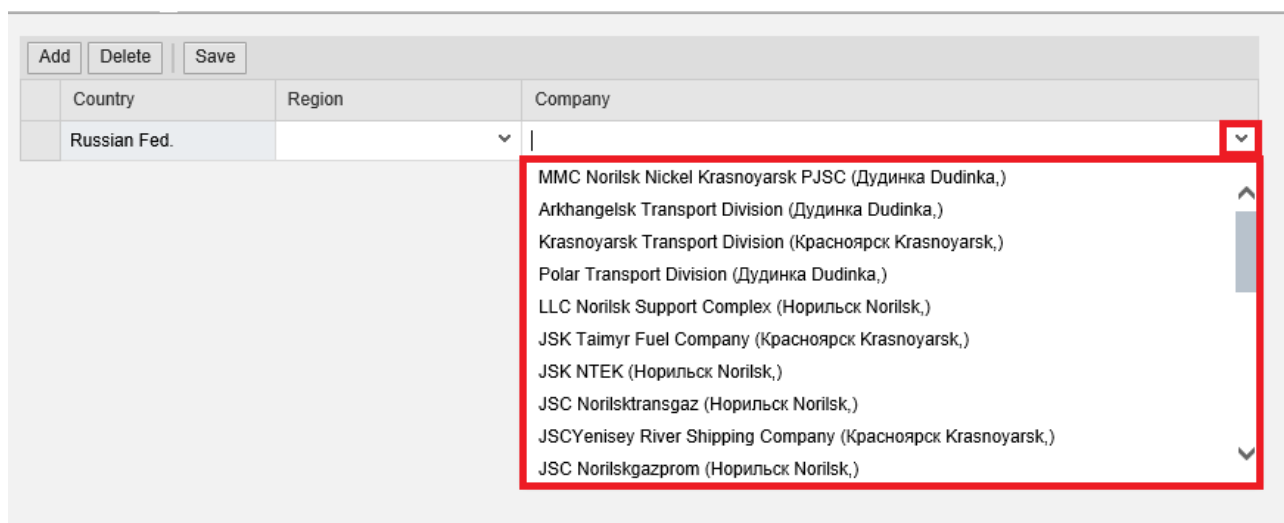


Figure 29 — Adding an additional supply region

To select an additional branch, select the necessary company in the "Company" column in the added line. If you add a company only, region is added automatically (Figure 30).

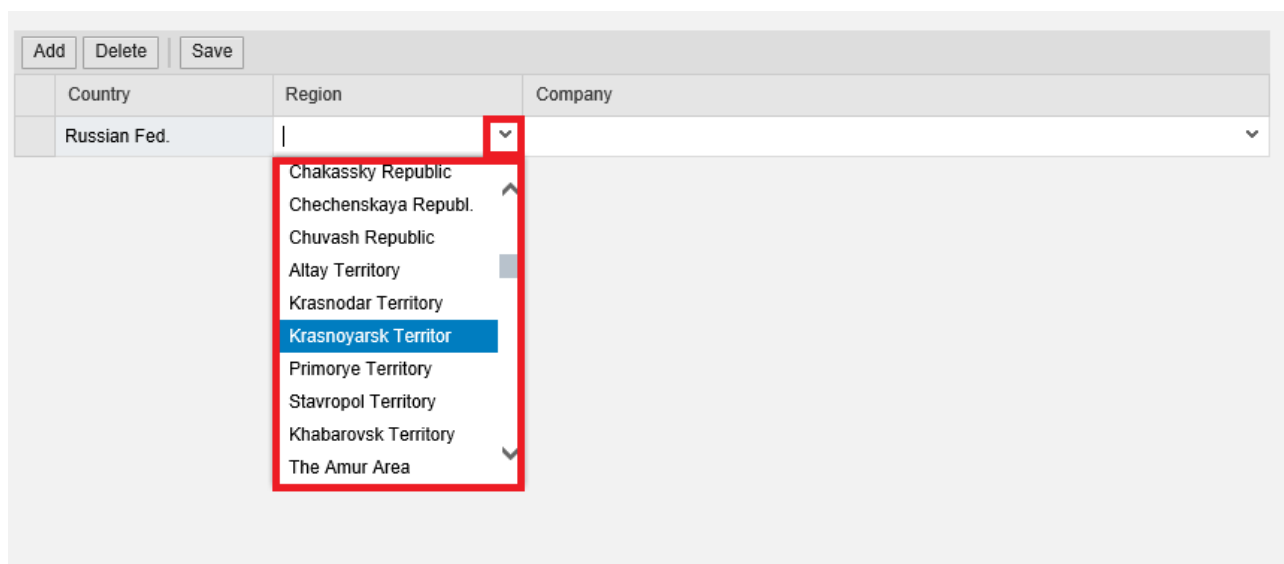


Country	Region	Company
Russian Fed.		

- MMC Norilsk Nickel Krasnoyarsk PJSC (Дудинка Dudinka,)
- Arkhangelsk Transport Division (Дудинка Dudinka,)
- Krasnoyarsk Transport Division (Красноярск Krasnoyarsk,)
- Polar Transport Division (Дудинка Dudinka,)
- LLC Norilsk Support Complex (Норильск Norilsk,)
- JSK Taimyr Fuel Company (Красноярск Krasnoyarsk,)
- JSK NTEK (Норильск Norilsk,)
- JSC Norilsktransgaz (Норильск Norilsk,)
- JSC Yenisey River Shipping Company (Красноярск Krasnoyarsk,)
- JSC Norilskgazprom (Норильск Norilsk,)

Figure 30 — Supply branch selection

To add a “Region”, select the necessary region in the “Region” column. In this case, the company field will be empty, which means that all companies for a given Region have been selected (Figure 31).

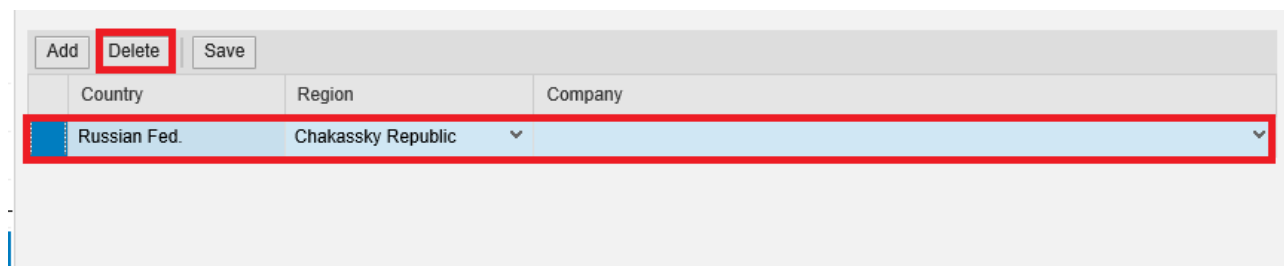


Country	Region	Company
Russian Fed.		

- Chakassky Republic
- Chechenskaya Republ.
- Chuvash Republic
- Altay Territory
- Krasnodar Territory
- Krasnoyarsk Territor**
- Primorye Territory
- Stavropol Territory
- Khabarovsk Territory
- The Amur Area

Figure 31 — Delivery region selection

To delete unnecessary data highlight the relevant line and click “Delete” (Figure 32).



Country	Region	Company
Russian Fed.	Chakassky Republic	

Figure 32 — Supply address deletion

After you have added all the necessary regions and companies, click “Save” (Figure 33).

Add	Delete	Save	
	Country	Region	Company
	Russian Fed.	Chakassky Republic ▼	▼

Figure 33 — Saving changes